

Minutes of the Local Governing Board of Winifred Holtby Academy
Monday 20 June 2022 at 17:00

PRESENT:

Mr V Tennison (Chair, VT), Mr D Brooke (DB), Mr M Brown (Headteacher, MB), Mr C Foster (CF)
Mr B Horsley (BH), Mrs A Hoy (AH), Mrs S Waller (SW)

ALSO IN ATTENDANCE:

Mrs L Craxton (Clerk to the LGB, LC), Mrs K Farmer (KF), Mr I Fernie (IF), Mr J Richardson (for
minute 61 to 65 (JRi)

Throughout these minutes a question is indicated by Q followed by the initials of the
questioner and a comment is marked by C.

60 WELCOME AND INTRODUCTIONS

VT welcomed all Governors to the final meeting of this academic year

61 APOLOGIES

Apologies had been received from A Saunders

Resolved: That consent be given to the above-named governor

62 DECLARATIONS OF INTEREST

None were declared for this meeting

63 MINUTES OF THE LAST MEETING (25 April 2022)

Resolved: That the minutes of the meeting held on 25 April 2022 be confirmed as a correct
record and be signed by the Chair, VT.

64 MATTERS ARISING

ACTION: EHE (Elective Home Education) numbers to be on all agenda going forward
Completed, see minute 66

ACTION: MB to add deep dives to the shared area on Teams **Completed**

ACTION: MB to upload Behaviour Strategy to Teams **Completed**

ACTION: MB to place Prevent information in the shared area on **Information can be found on
the website, to be removed from the minutes**

ACTION: MB to revise the RR and present to governors for discussion at the next LGB **See minute 71**

65 SAFEGUARDING REVIEW – Initial Summary Feedback

JRi summarised the preliminary report from the recent safeguarding audit conducted by The Safeguarding Alliance

Highlights include:

- Safeguarding is strong and robust
- Leadership is the main strength of the school with regards to safeguarding
- Safeguarding is promoted through all layers of staff and students
- Governors help keep safeguarding high on the agenda
- All pupils, without exception, feel safe in school
- High staff expectations were noted
- Good structure of curriculum in PSHE

Risks and Recommendations for Improvement

Letters of Assurance for all offsite AP must be in place and attached to SCR and all visits to AP providers logged on CPOMS

Supervision, or lack thereof, for all DSLs and DDSLs should be addressed

CPOMS was noted as a risk due to the inconsistent record keeping. The rationale behind closing cases needs to be logged and follow-up meetings need to take place. JRi assured follow-up meetings with children were taking place but were not always logged

Q: (SW) Is there information for parents to access with regards to training and agency support?

JRi: It's on the website but we need to make it more visible as it's not easy to find

C: (SW) Quick Links would be good to signpost parents

Q: (SW) Who supervises and supports you and your DDSL? It's important to be able to support the burden

JRi: That's a Trust wide problem. I have strong support from my colleagues and SLT

Q: (VT) How will the actions from the report be tracked and recorded?

JRi: Once we have the full report we will be able to include all the actions on the Improvement Plan

Q: (VT) We know the training is robust at WHA but some of the tables in the report are blank?

JRi: Training has taken place; it just hasn't been captured. I'll make sure they are all up to date for future meetings

VT and governors thanked JRi for the brilliant work he and his team do. JRi left the meeting at 17:33

66 STRATEGIC HEADTEACHER REPORT – SPRING TERM

66a Overall Effectiveness

- Self-evaluation has continued throughout the summer term and the judgements continue to be Good
- Poor behaviour seen in a minority of pupils in Years 7 & 8; additional measures implemented to reinforce good behaviour habits are having a positive impact.

66b Quality of Education Summary

Curriculum

- Impact assessment through MED has allowed curriculum leaders to make adaptations to structure and content
- EBacc entry for 2024 remains above 50%
- With the focus on Reading, 80 Yr. 7 students have accessed 'Guided reading' intervention. This has increased their average reading age by 7.6 months
- PAN is currently 270. 280/285 being considered

C: (CF) I had a very positive link visit last week. We have a strong curriculum and need to shout louder about it. It would be good if we could become a centre of excellence in the future

C: (VT) We need to look at our role, as governors, when it comes to recruitment, we have to promote the quality of education WHA offers

Q: (VT) Is there a danger when accepting additional funding you would lose the right to decide who comes into the Hub?

KF: The more difficult students are coming anyway. Parental choice is a very strong decider and we try our best to meet the needs of all students in there

Q: (AH) Has the TA lack of recruitment been resolved?

KF: No. We recruit on the TCAT pay scale (East Riding) and Hull salaries are much higher, we need to readvertise

Q: (SW) Have you asked other Trust schools for help? Maybe a secondment?

KF: That avenue hasn't been explored but it's certainly worth looking into

C: (VT) I'd like to take this opportunity to thank CF for his curriculum visits this year

ACTION: KF to discuss with D Waterson the possibility of seconding a TA from another Trust school

Standards

- Leaders act swiftly to address concerns raised
- ECTs continue to make good progress
- KS4 PP cohort gaps are apparent but smaller than national

SEND

- Increase in referrals to the SEND team with SEMH as primary area of need
- Highest primary incidence of SEND (MLD 19.6%) continues to be above the national average of 17.96%
- The Hub will expand, thanks to LA funding, in 2022/23 to allow for an additional KS3 group
- 53 learners with an autism diagnosis
- Second SENDCo appointed
- TA2 promoted to TA3 in The Hub

Q: (SW) It's good the LA has agreed to fund the provision but it's about more than money isn't it. Do we have enough space and resources and are we ready to accept more?

KF: The appointment of the specialist has been key. We are ready. They will be in the main building but have their own entrance

C: (SW) I was very impressed with the phonics intervention during my visit with Pete Stallard

LAC Update

- There are currently 14 LAC on roll. 6/14 are making good academic progress
- Governors requested more information with regards to academic progress. BH explained 'average' is on track, with 'below' and 'good' being self-explanatory

66c Behaviour & Attitudes Summary

- Despite challenges, WHA remains close to national attendance figures
- Yrs7 & 8 proving to be the most challenging at the moment
- Year 7 Learners are lining up outside and are brought in by their teachers to ensure a calm and focused start to lessons
- PA stable and significant progress made with Yr11
- Lates have dropped due to swift action by the Attendance Team
- Although not advised, 26 learners are currently being home educated with a further 3 pending
- FTEs have increased in HT5
- 38 learners attending AP: 21 attend Aspire, 5 attend Compass, 9 attend Rise Academy, 2 attend Venn Academy and one learner attends Oakfield School to support their SEMH needs
- 28/38 of learners in AP are DA, 12 of them SEND
- Average of 17.9 daily removes at the end of HT5
- Parental meetings continue to take place
- CONNECT has supported an additional 12 learners in HT5
- 10 learners monitored with Tracking Cards
- The first Golden Ticket prize draw has taken place and a further 100 learners received prizes from the 5 categories
- All the after-school clubs have been launched this half term with over 20 different clubs ranging from cooking club to Nail Design available throughout the week for different year groups. They have been very successful with some learners engaging in something different every night

Q: (VT) Are you seeing an improvement in behaviour after implementing the line-ups?

IF: Yes, we now just need to sustain those improvements. Different strategies will need to be deployed

C: (MB) The new Behaviour Policy is still being worked on. I'll send to governors for electronic approval as soon as it is ready

C: (VT) I attended the Yr6 transition and sat in on a couple of presentations. The Mission Statement Vision & Values was very strong throughout as were behaviour expectations

ACTION: MB to email Behaviour Policy to governors, once ready, for electronic approval

Termly highlights include:

Aspiring Leaders Course – Hull Kingston Rovers

- Over the course of the six weeks, learners worked alongside professionals from both Hull KR and other businesses to broaden their knowledge of career pathways and develop key leadership skills such as listening, reasoning and influencing

<ul style="list-style-type: none"> The programme culminated in a final day event which took place at Craven Park on Friday 29th April where 23 Year 10 learners in five teams delivered presentations to a panel consisting of the CEO from Hull KR Paul Larvin, TCAT Central Services Senior Staff, Mr Brown and several high-profile business executives from the region. The presentations were delivered by learners in a professional manner with parents in attendance
<p>Museum Visit – A group from Year 9, The HUB and The Futures Group went to the museums for a morning of history and then on to The Deep for a tour and workshop</p>
<p>Platinum Jubilee Plate Design – All learners in Year 7 and learners from The HUB have taken part in designing and creating a plate for the Platinum Jubilee, the designs have all been based on being British (all of year 7 and The HUB DA 46%)</p>
<p>Time Capsule – Learners in Year 8 took part in writing about what life is like in Hull in 2022. This work will be placed into the time capsule that is being planted along with a tree to mark the Jubilee (16 DA 65%)</p>
<p>Tutors have also had the chance to look at presentations about VE day and the jubilee with their tutor groups this half term</p>
<p>Virtual Author – All of 7H also took part in a virtual author talk, 9H1 and 9H5 took part in an in-school author talk based around race and literature (all of 7H DA 48%)</p>
<p>35 learners continue to take part in the skills section of the Duke of Edinburgh Award Programme</p>

Sporting News

<p>Year 8 Rugby League After a successful Hull Schools campaign the boys finished 1st in their Yorkshire Cup group with wins against teams from Kirklees and Wakefield and as a result qualified for National Cup as one on 4 Yorkshire representatives and the Yorkshire cup semi-final. Unfortunately, WHA lost a very close game in the National cup last 16 to a very strong side from Wigan but a great season which has seen learners who have developed their skills in PE lessons go on to represent the Academy and then join local community clubs will culminate In a Hull Schools cup final against Kelvin Hall on the 16 June</p>
<p>Year 9 Rugby League The boys showed their dominance by posting some big scores during the Hull league and then Yorkshire league against teams from Halifax and Leeds, resulting in a successful run to the Yorkshire Cup Semi-final. The group also showed their talent in the National cup and did it the hard way, winning in Widnes by golden point and then followed this up with an 8 hour round trip to Cumbria, beating Workington Academy 54-0 to progress into the last 4 in the country and making history for the Academy. After a back-and-forth game, the boys lost out to a heart-breaking golden point loss. On the 8th of June Kingswood Academy pulled out of the Hull Cup Final making Winifred Holtby the winners of the Hull School's Cup</p>
<p>Year 10 Rugby League The team finished their season on a high having found themselves on a roller-coaster of a rugby season getting to the final of The Yorkshire Cup. National Quarter Final and losing on Golden Point and now finally hit the target with an excellent Hull Schools Cup Final win (24-4) coming from behind and working hard for each other to seal the win. The defensive display was excellent. Holding Sirius up on the line on several occasions to keep their hopes of a Cup win alive</p>
<p>Year 8 Football The team finished 2nd in their Hull schools league and are through to the final of the Hull school's trophy with an excellent 3-1 win away to Kingswood in the quarter final and a nail-biting penalty shoot-out victory against St Marys B in the semi-final</p>
<p>Year 9 & 10 Girls Football The team attended the hull schools football tournament, finishing top of their league and remaining undefeated</p>

Inclusive Table Cricket

Two teams took part in the Hull and East Riding Schools tournament at St Marys. WHA B Team came second in their group and the A Team won the full tournament and will now represent Hull and the East Riding at the Yorkshire Finals to be held at Headingley

Rookie Lifeguard and Swimming Club

Due to increased demand, WHA has had to put on an extra night and now have 60 learners regularly attending and developing their first aid, personal survival, and lifesaving skills

66d Personal Development Summary

- 10 children currently subject to a Child Protection Plan
- 43 students subject to a Child in Need Plan
- 62 students logging safeguarding concerns
- 6 referrals made to EHaSH (Early Help & Safeguarding Hub) & 4 Full Child Protection referrals made
- 14 Operation Encompass alerts received

66e Leadership & Management Summary

- Leadership at all levels remains strong, ambitious and focused
- e-newsletter, *In Touch*, launched
- MB took the opportunity to thank all WHA staff who have shown great resilience through never seen before challenges and also passed on thanks to the LGB. The increased levels of professional challenge provided has helped move the Academy forwards and strengthen leadership capacity for the future

67 EDUCATION RECOVERY FUND

- £90 000 of school led tuition has been spent with £30 000 of WHA budget added in
- 'Left-over' recovery funding has been carried over to next year. This will allow the continued use of all successful intervention strategies
- Funding will not be rolled over again, all left over spend needs to be allocated by the end of the 2022/23 academic year
- VT recounted to Governors the link visit that took place on 10 June regarding Pupil Premium and the Recovery Fund

SW left the meeting at 18:40.

68 GOVERNOR LINK VISITS

The following link visits have taken place:

29 April – QTLA & student Voice (VT)

This visit is aligned with the ADP priority 1: Further strengthen teaching so that it is consistently effective within and across all curriculum areas

A recent student voice showed that, among other things, on the whole students feel safe in school, understand the risks of being online and would recommend the school to their friends

During the visit, VT conducted his own Student Voice activity and randomly selected 4 Year 9 students. All were confident vocabulary is explored across the whole subject area, knew what there areas for development were and all could articulate their own aspirations linked to subject areas

On reviewing the March MED report, VT noted the following:

- The recent positive Science deep dive
- Social Science presented the most in-depth, coherent assessment of the target groups
- It would be helpful for curriculum leaders if key student target groups are referenced
- Reflections/Looking Forward – recommendations were not reflected as SMART and objectives could have been more coherent
- Hub section was partially completed

On summing up, VT noted there is a robust model for developing QTLA across all subject areas and leaders have a clear strategy how to rectify key issues

06 May – SEND Provision (SW)

This visit is aligned with the ADP priority 3: Ensure leaders are fully accountable for the development of a curriculum that is broad, balanced and ambitious for all students taking full account of lost learning as a result of the Covid-19 pandemic

- The students' needs were discussed in depth and detailed information regarding the support was shared
- LA funded expansion of the Hub was discussed
- Historically, staff training is offered but not mandatory. Moving forward, all teachers and Tas with SEND students will be expected to attend future trainings
- Incomplete MED report further reiterates the need for additional help in the provision

This visit strengthened the need for the expansion and the support from the LGB

24 May – Careers (AS)

This visit is aligned with the ADP priority 3: Ensure leaders are fully accountable for the development of a curriculum that is broad, balanced and ambitious for all students taking full account of lost learning as a result of the Covid-19 pandemic

- Careers embedded though the curriculum but also run separately as part of PSHE
- Destination data evident
- Curriculum linking in place, especially in STEM subjects
- Evidence of engagement with local employers and access to further and higher education providers given

26 May – Reading Intervention (SW)

This visit is aligned with the ADP priority 2: Improve students' reading skills and vocabulary development within and across all subject areas through the development and implementation of a whole academy reading and vocabulary structure

- Read, Write, Inc 'Fresh Start' was discussed and SW was able to observe a session taking place. The students were clearly enjoying the session and attitude to learning was excellent
- Reading Army intervention for Years 7 & 8 discussed
- P Stallard has a clear vision and his ambition for reading has seen him work incredibly hard to overcome barriers

27 May – Safeguarding (DB)

The recent Safeguarding Alliance visit was summarised. As JRi has already covered this (minute 65), it will not be covered here

This visit is in relation to safeguarding but also aligns with the ADP priority 4: Enhance the Academy culture and climate for learning and secure good attendance for all students

Updates on previous visits include:

- JRI has updated all visitor information sheets and these are now mandatory for all visitors to receive on arrival
- Attendance is checked daily and home visits take place when required

10 June – Pupil Premium (VT)

This visit links to the following ADP priorities

Priority 1: Further strengthen teaching so that it is consistently effective within and across all curriculum areas

Priority 2: Improve students' reading skills and vocabulary development within and across all subject areas through the development and implementation of a whole academy reading and vocabulary structure

Priority 3: Ensure leaders are fully accountable for the development of a curriculum that is broad, balanced and ambitious for all students taking full account of lost learning as a result of the Covid-19 pandemic

Priority 4: Enhance the Academy culture and climate for learning and secure good attendance for all students

- £549 125 PP funding allocation for 2021/22
- £157 235 recovery premium funding
- Parental engagement promoted through the National Tutoring Programme
- Dedicated safeguarding LAC Coordinator funded by PP
- Confidential questionnaire enables parents to be evaluated for PP eligibility
- Breakfast Club and after school pizza groups combine with revision sessions to offer students a hot meal
- Funding has been targeted at small steps monitoring such as Yipiyap & Reading Army

16 June – Curriculum (CF)

Part A to check on progress from previous visits

Part B is linked to Priority 3: Ensure leaders are fully accountable for the development of a curriculum that is broad, balanced and ambitious for all students taking full account of lost learning as a result of the Covid-19 pandemic

Part A

- Currently 37 students are not timetabled to receive their full subject choices in 2022/23. KF looking into ways to reduce this number
- School day changes approved by LGB
- Good spectrum of student voice observed

Part B

- Group tuition and 'catch-up' – as of 22 May an additional 7833 learning hours have been logged and 570 students have benefitted
- NTP has provided excellent support to students

- Attendance and Behaviour is an issue post pandemic and the LGB need to be on hand to support wherever they can

69 GOVERNOR TRAINING & SUPPORT

All governors, with the exception of AS, have completed the required modules with NGA. AS to use The National College for all training

From September 2022, all training will be via The National College, including Safer Recruitment

ACTION: LC to check with G Roundill that all governors are registered with The National College. Once done, AS to complete the Safeguarding Governor module

70 VISION STATEMENT

MB presented a short PowerPoint to showcase the wall art the Central Marketing Team have been working on. All governors liked the proposals and agreed they promoted the Vision and Values of WHA.

Wording behind the 3 values – Respect, Ambition & Achievement – will need to be reduced further down the line but for now, governors were happy to proceed

Resolved: The Vision Statement was approved

71 ACADEMY RISK REGISTER

The RR is still a work in progress. MB presented a draft copy and listed the inability to recruit high quality support staff to work with increased numbers of pupils with SEND as the biggest risk at this present time

ACTION: RR to be presented to governors for discussion at the September meeting

72 AOB

None

73 DATE OF NEXT MEETING

12 September 2022 at 17:00

VT closed the meeting by thanking all governors for their commitment over the past year

Thanks were also extended to MB and his team for their hard work, dedication and support

Last but not least, thanks were given to LC for delivering good quality minutes and organising the meetings with efficiency.

74 ACTION POINTS

74a ACTION: KF to discuss with D Waterson the possibility of seconding a TA from another Trust school (minute 66b)

74b ACTION: MB to email Behaviour Policy to governors, once ready, for electronic approval (minute 66c)

74c ACTION: LC to check with G Roundill that all governors are registered with The National College. Once done, AS to complete the Safeguarding Governor module (minute 69)

74d ACTION: RR to be presented to governors for discussion at the September meeting (minute 71)

Part A closed at 19:07 and BH & AH left the meeting

