

Minutes of the Local Governing Board of Winifred Holtby Academy

Monday 28 November 2022 at 17:00

PRESENT:

Mr V Tennison (Chair, VT), Mr W Anderson (WA), Mr D Brooke (DB), Mr M Brown (Headteacher, MB), Mr B Horsley (BH), Mrs A Hoy (AH), Mrs A Saunders (AS), Mrs L Tomlinson (LT)

ALSO IN ATTENDANCE:

Mrs L Craxton (Clerk to the LGB, LC), Mrs K Farmer (KF), Mr I Fernie (IF), Mr J Frankland (for minutes 19-27, JF), Mr J Richardson (for minute 25, JR)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

19 WELCOME AND INTRODUCTIONS

VT welcomed all Governors to the meeting and introduced Wayne Anderson and Leanne Tomlinson as newly appointed Parent Governors

NB: DBS checks for LT still underway. LT attended this meeting as a guest

20 APOLOGIES

Full attendance

21 DECLARATIONS OF INTEREST

WA: Chair of Governors – Ings primary School, Chair of Governors – Rise Academy, Member – Surestart Marfleet Advisory Board

LT: Safeguarding Governor – Tweendykes

22 LGB MEMBERSHIP

Vice-chair position to be revisited at the January meeting to avoid any undue pressure on new governors

23 MINUTES OF THE LAST MEETING (03 October 2022)

Resolved: That the minutes of the meeting held on 03 October 2022 be confirmed as a correct record and be signed by the Chair, VT.

24 ACTION POINTS

ACTION: LC, DB & D Waterson looking into allocation issues on The National College.

Resolved, all governors should now have access with the exception of WA & LT. **LC to look into WA access on TNC**

NEW ACTION: LC to look into access issues on The National College for WA

ACTION: Governors to let MB know if they would like to attend or are unable to attend the Yr11 deep dive on 18/10. **Completed**

ACTION: BH to monitor the quality of teaching and learning in AP, CPD levels and to look over samples of marked work. **Completed**

ACTION: All governors urged to complete one visit by the end of November and to let VT know if this is not possible **See minute 13**

ACTION: Governors to complete *Certificate in Safeguarding for School Governor* & *'Certificate in the Role of a School Governor'* before the next meeting **See minute 14**

25 INCLUSION UPDATE

25.1 Safeguarding Update

- 41 students currently in a Category of Concern
- 15 LAC on role
- 6 Operation Encompass alerts received
- Year 9 with the highest number of SEND (71)
- Overall attendance 89.0%. this is down 1.4% compared to the same time last year
- 44 students have received FTEs
- 1 PEx conducted
- The majority of staff up to date with relevant training
- Student mental health and wellbeing at the forefront with a wellbeing strategy in place

25.2 SEND Update

- 38 students on an EHCP. This equates to 13.33% of the school population
- 244 receiving SEN support
- 52 students on the Autism Spectrum
- New Hub provision fully up and running

C: (JR) *There were a few glitches in the first weeks marrying up Arbor and CPOMS but they have all been resolved. Staff are confident they know where to seek help*

C: (DB) *This new format is very data heavy, it lacks narrative*

C: (JR) *Child Protection is the same as the last report and Child in Need is down. We liaise with a number of support agencies to ensure early help*

Q: (DB) *I note GDPR training has a low staff completion rate, why is this?*

JR: *The link was reissued at the start of the term*

C: (MB) *The report was written and submitted before the updated figures were available. I will get the updated figure to you*

C: (JR) *I can do much better with the tables in this report. The new report will include more of a narrative*

Q: (VT) *How often do the safeguarding team meet?*

JR: *The wider team meet weekly and go through the data and active cases. I also meet weekly with the safeguarding officer. The safeguarding officer visits a year team each day, lots of check-ins are taking place and then all of this comes together each Thursday*

C: (JR) *All of the action points from the safeguarding audit have been acted upon*

C: (MB) Jon and I also meet weekly to go through the active cases and to make sure thorough follow-up is in place

Q: (VT) I attended the staff training day and was pleased to see safeguarding was the main theme. Are all of the safeguarding policies up to date?

JR: Yes but I will double check as they are Central Policies

Q: (VT) AP providers conduct regular checks on us but who is checking them?

JR: We do extensive checking, obtain a Letter of Assurance, get copies of all of their safeguarding policies and we access to their SCR if needed

Q: (VT) Can we add AP SCR checks to the next report?

MB: We can have a section on AP going forward

C: (JR) We are also working hard on improving attendance

ACTION: MB to forward updated number of staff who have completed their GDPR training to the LGB

ACTION: JR to check dates on all safeguarding policies

ACTION: AP to be included in the safeguarding report going forward

26 HEADTEACHERS REPORT

Highlights from the report include:

- 159 families attended the recent Year 6 open evening
- 188 families came to the Meet the Tutor event for Year 7
- Currently 292 in Year 7, PAN 270
- PE faculty continues to grow in strength with successes in football and rugby
- The Breakfast Club has also provided an opportunity for new students to make friends
- Sports activities to be hosted during the Christmas holiday period to give the students a safe space to play
- Personal Development delivered through the PSHCE lessons

Q: (VT) Have you had any in-year admissions?

IF: We have only accepted vulnerable students in-year

Q: (VT) Wayne, as a parent what stood out for you when choosing WHA?

WA: We visited most of the schools in the area and it was the honest, enthusiastic and warm welcome we received from all of the staff that swayed it for us. We let our daughter choose and she is receiving fantastic support. I found nothing negative at all

C: (AS) I was very impressed during a recent careers visit with the support offered to SEND. They get to access the main careers programme and are guided to make the best possible outcomes for Post-16. It's also a very personalised provision

C: (VT) A key element is parental understanding of the careers provision

C: (AH) We are in a pilot scheme with Leicester City Council which is quite exciting

C: (VT) During the SEND Deep Dive, I chatted to 5 Year 7s and 4 of them were taking part in non-sport related activities

C: (MB) We do need to balance our Twitter feed, it's very sport heavy!

Q: (VT) How are the values embedded in daily school life?

MB: We are not there yet, the values programme is being worked on. Ambition is promoted in every class

Q: (VT) Could all staff articulate they are ambitious for their students?

MB: Yes, without question

27 PERFORMANCE DATA REPORT

FFT Dashboard Data still outstanding

- WHA one of two Hull schools to improve P8 and the only Trust school to improve
- DfE performance tables based on Summer 2022 outcomes a contributing factor to lower than expected outcomes
- DA results, 91 students:
 - P8 score and confidence interval: -1.08
 - A8: 34.2
 - English & Maths at Grade 5+: 25%
 - English & Maths at Grade 4+: 40%
- KS2 results, 240 students:
 - P8 score and confidence interval: -0.49
 - A8: 42.7
 - English & Maths at Grade 5+: 40%
 - English & Maths at Grade 4+: 55%
- Attendance for 2021/22 and current attendance (01/09 – 15/11) is 88.5%. Pre-covid levels topped 93.8%
- PA remains high, despite a reduction in cases
- Monitoring and tracking of attendance a key strength this year
- DfE Attendance Advisor to focus on WHA & one other Trust school to start with
- ADP attendance target (95%) needs to be more realistic
- Attendance Policy currently being rewritten
- Additional Attendance Officer to start soon

C: (KF) 90% attendance produces a half grade increase, better attendance equals better outcomes

Q: (VT) Does the data reflect the quality of DA provision?

KF: No, no outcomes for AP. It gives them entry level qualifications and these are not recognised on published tables

C: (MB) Destinations data should be added

C: (VT) I applaud the hard work of Karen and the team

Q: (VT) Do we know where the P8 successes have come from?

KF: It's across the board and EBacc is strong

Q: (DB) Why are some KS2 excluded from the data?

KF: They are not excluded as such, they are overseas students who will not have the same educational background, it doesn't make them any worse a learner

Q: (VT) What will be the impact of the extra attendance officer?

MB: We are going to redefine the roles and hopefully get out into the community and conduct more home visits

Q: (VT) How does monitoring and tracking attendance become a strength?

MB: We use the DfE attendance tracker and we can see the impact at cohort and tutor group level. It offers more of a forensic view of the data than previous methods and it allows us to focus on specific cohorts

C: (VT) One of the key things is that SLT are robust and decisive in responding to attendance

Q: (VT) Mark, you attended a briefing called Going for Green, what is that?

MB: The attendance ladder goes from red to green. Tutor groups earn rewards to climb towards the green zone and we take it weekly rather than cumulatively to allow all students the chance to get to green

ACTION: MB to forward Attendance Policy to LGB for electronic approval once ready, cc LC

ACTION: LC to inform VT once Attendance Policy is sent out for approval

JF left the meeting at 17:56

28 ACADEMY DEVELOPMENT PLAN

- The ADP has now been RAG rated
- Green speaks for itself as completed, amber is ongoing and any red areas are being looked into now
- Impact indicators show all ECTS should be on track to pass by the end of the Autumn term
- 1 leader enrolled on NPQSL and 1 on NPQML

C: (VT) This is a good document, it shows we are working in tandem with SLT

Q: (VT) What is provision map?

MB: It's a new platform for SEN which allows us to see the whole provision and identify where gaps may be

Q: (VT) Has there been a feasibility study in the Hub?

KF: Bottom line is we need more space. The LA are keen for us to expand. C Thorley (TCAT Director of Operations & Compliance) is organising a meeting with the LA for a feasibility study and we are liaising with them regarding funding. The expansion will hopefully be in place for September 2023

Q: (VT) Have you seen any gains in Reading & Phonics under P Stallard?

KF: Some in reading but phonics is a wider strategy and we are still growing it. Half of Year 7 are not yet at ARE for reading

Q: (VT) Are progress directors struggling to assess barriers to learning?

MB: No, they are more focussed on them and are picking up issues in year groups

Q: (BH) Is there any feedback from the 3 recent deep dives?

VT: The DA deep dive showed consistency in course books, levels of challenge in classroom was good and levels of engagement with all students, not just those with their hands up, was excellent. Teachers also robustly challenged knowledge and understanding

C: (MB) We have a clear strategy to fill the gaps in English, maths and science

C: (KF) Positives also came out of the SEND and Year 11 deep dives

C: (VT) The key challenge in SEND was space. There is still work to be done but it's a lot better this year

C: (KF) The additional SEND group has now settled

Q (VT) Is SEND training throughout the year mandatory?

KF: Briefings are mandatory but the rest is opt-in

C: (VT) I firmly believe there are strategies in place and I feel the variability element that was picked up 2 years ago is being addressed

KF: We are trying but we are getting more and more applying. We are working in a pilot trial and have received funding. We will keep doing what we can

Q: (VT) I'm confident to talk about the Hub provision with Ofsted but not so much to discuss the non-mainstream students getting the same type of provision

KF: The deep dive didn't look at the Hub but we are coping well and minimising parts of the provision

C: (IF) The strength of the deep dive was that the staff know the children

C: (KF) Classroom teachers know their students really well but not all staff know some need a time out for instance

ACTION: MB to upload ADP into Teams and let VT know once done

29 PUPIL PREMIUM STRATEGY

Detail	Data
Academy name	Winifred Holtby Academy
Number of pupils in the academy	1356
Proportion (%) of pupil premium eligible pupils	48%
Academic year/years that our current pupil premium strategy plan covers (3-year plans are recommended)	2021/ 2022 to 2023/ 2024

Detail	Amount
Pupil premium funding allocation this academic year	£612,252
Recovery premium funding allocation this academic year This includes NTP school led recovery	£164,082 Recovery £98,658 School Led Tuition + £59,194.80 school contribution.
Pupil premium funding carried forward from previous years (enter £0 if not applicable)	£0
Total budget for this academic year If your school is an academy in a trust that pools this funding, state the amount available to your school this academic year	£874,992 + school contribution

- School-led tuition running the same as last year
- Recovery funding spent on mental health and wellbeing to try and re-engage learners
- WHA looking into bringing 2 Thrive practitioners onboard. This should improve behaviour & attitudes and relationships with parents

Resolved: The LGB ratified the PP Strategy

ACTION: KF to upload full PP Strategy to the website before the end of the year

30 RISK REGISTER

Behaviour listed as the biggest risk with Attendance at 2, Quality of Education at 3 and 4

Early indicators show behaviour is improving across the Academy

31 LINK VISITS

4 visits have taken place:

- VT on 05/09 – Staff Training Record
- 03/11 – Trust SEND K Review
- AS on 17/11 – Careers
- VT on 23/11 – DA Deep Dive

All visits to be discussed in the January meeting

32 GOVERNOR TRAINING

ACTION: WA & AH to complete '*Certificate in Safeguarding for School Governors*' by the end of the Autumn term

ACTION: WA, BH, AH & VT to complete '*Certificate in the Role of a School Governor*' before the end of the Autumn term

33 POLICY FOR REVIEW – Provider Access Policy

The Provider Access Policy was tabled for approval

Resolved: The Provider Access Policy was approved

34 DATE OF NEXT MEETING

Monday 23 January 2023, 17:00. Pre-meet at 16:00

35 AOB

None

36 ACTION POINTS

36a ACTION: LC to look into access issues on The National College for WA (**minute 24**)

36b ACTION: MB to forward updated number of staff who have completed their GDPR training to the LGB (**minute 25**)

36c ACTION: JR to check dates on all safeguarding policies (**minute 25**)

36d ACTION: AP to be included in the safeguarding report going forward (**minute 25**)

36e ACTION: MB to forward Attendance Policy to LGB for electronic approval once ready, cc LC (**minute 27**)

36f ACTION: LC to inform VT once Attendance Policy is sent out for approval (**minute 27**)

36g ACTION: MB to upload ADP into Teams and let VT know once done (**minute 28**)

36h ACTION: KF to upload full PP Strategy to the website before the end of the year (**minute 29**)

36i ACTION: WA & AH to complete '*Certificate in Safeguarding for School Governors*' by the end of the Autumn term (**minute 32**)

36j ACTION: WA, BH, AH & VT to complete '*Certificate in the Role of a School Governor*' before the end of the Autumn term (**minute 32**)

Part A closed at 19:04 and BH, AH, KF, IF & LT left the meeting

