

# Admissions Policy

Policy Control Table			
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Author (Name & Job Title):	Mr Jon Richardson (Assistant Headteacher)		
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Version	Date	Author	Note of revisions
V2	22 <sup>nd</sup> May 2017	JRi	Changes highlighted in yellow
V3	21 <sup>st</sup> Sept 2018	JRi	
V4	May 2019	JRi	No changes with the exception of Mr Richardson's job title.
V5	May 2020	JRi	No Changes to Admission policy
V6	February 2021	JRi	No Changes to Admission policy

# Winifred Holtby Academy

## Admissions Policy

### **Achievement Aspiration Respect**

#### **Vision:**

The Academy provides a safe and welcoming environment that supports and encourages an ethos of **Aspiration. Achievement. Respect.**

We will be the Academy of choice for students, parents, carers and staff through academic excellence. All students will make positive progress which will enable freedom of choice for their progression beyond the Academy. By working in partnership with parents, carers and the wider community we will ensure that students leave Winifred Holtby Academy as independent and resilient individuals.

We are determined to deliver continuous improvement by achieving excellence in all that we do. Our students will be proud of their outcomes, safe and confident in the knowledge that they are equipped with the skills required for life, future learning and employment.

We will embrace diversity through mutual respect for each other and an understanding of our differences. Students are expected to make an active, positive contribution to Academy life and beyond. Winifred Holtby Academy's positive reputation will ensure that we are a valued member of the community we serve.

*'Achieving excellence in all that we do'*

The Winifred Holtby Academy Admissions policy has been agreed with Hull City Council and conforms to the statutory framework set out by the Department for Education.

Hull City Council publishes the opening dates for applications and the deadline for applications to be submitted. These details are published to all the parents and carers of students in Year 5/6 of their Primary education.

If parents and carers have not received details of how to apply for Secondary school by September 5<sup>th</sup> of the year before their child is due to start Secondary school Hull City Council Secondary School Admissions team should be contacted as a matter of urgency. ([LSAdmissions@hullcc.gov.uk](mailto:LSAdmissions@hullcc.gov.uk))

**Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria set out below.**

- Children with an Education Health Care Plan, where the Academy is named on the plan, are automatically entitled to a place.

The allocation of the remaining places is as follows:

- Children in public care at the time when preferences are expressed and who are still in public care at the time of their admission to the Academy, and those who have been previously looked after and still in the administration of a Social Worker.
- Children of staff who have, (i) been employed at the Academy for two or more years at the time at which the application for admission to the Academy is made, or (ii) have been recruited to fill a vacant post for which there is a demonstrable skill shortage.

- Those applicants who on the date of admission will have a sibling on the roll of the Academy at the time of admission. Siblings (brothers or sisters) are considered to be those children who live at the; same address and either:
  - have one or both natural parents in common.
  - are related by a parent's marriage.
  - are adopted or are fostered.
  - their parents are married/co-habiting and children live together in the same household are children of the same household.
- Geographical, with priority given to those living nearest to the school. (see notes (ii) below)\*. Criteria 4 will be used as a tie-breaker for other criteria.
- If the Academy is over-subscribed after the allocation of those with Education Health Care Plans and children under criteria 1 2, and 3 then the geographical criteria will be used as a tie-breaker.
- The highest priority must be given to looked after children (1) and children who were looked after, but ceased to be so because they were adopted (2) (or became subject to a residence order (3) or special guardianship order (4). Further references to previously looked after children in the Code means children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after.

The measurement of distance is the shortest available safe route for pedestrians along footpaths, using footpaths alongside roads marked on the current street map of the City. Front entrance of home property (residence) to main entrance of the Academy site is used.

The Local Authority will use Routefinder, a computer mapping system, to make measurements