

KFA/headspa/letters/parents/2023-24  
11th December 2023

Dear Parent/Carer

**Re: End of Term Arrangements – Autumn Term 2023**

Firstly, I would like to thank you all for your continued support so far this academic year. It has been a pleasure watching the students' progress and I will do everything I can to ensure that your child continues to achieve in a happy and safe environment.

The Academy will close for the Christmas break at 3:05pm on **Thursday 21<sup>st</sup> December 2023** and re-opens to all students at 8:20am on **Tuesday 9<sup>th</sup> January 2024**.

Due to an overwhelming response, we are offering a sit-down Christmas dinner with a dessert and canned drink to all students, provided and paid for by the academy. If your child does not want a Christmas dinner, could you please provide them with a packed lunch. Our staff will be serving dinner to students on the following dates:

Year Group	Date	Time
Year 7	Thursday 14 <sup>th</sup> December	1pm – 2pm
Year 8	Friday 15 <sup>th</sup> December	1pm – 2pm
Year 9	Wednesday 20 <sup>th</sup> December	1pm – 2pm
Year 10	Tuesday 19 <sup>th</sup> December	1pm – 2pm
11 and The Link	Wednesday 13 <sup>th</sup> December	1pm – 2pm

They will have a full hour to enjoy their meal after the rest of the academy have had their lunch. Christmas lunch will be a festive affair with decorations, music and christmas crackers,

On **Thursday 21<sup>st</sup> December**, we will be holding our annual **Christmas Jumper Day**. Students are invited to attend the Academy wearing a Christmas jumper and if they do, we request a donation of £1 to be paid via the Arbor app to our designated charity, Save the Children. However, students must still wear the required Academy uniform of trousers/skirts and shoes if they are wearing a Christmas jumper. Blazers do not need to be worn if students are wearing a Christmas jumper.

Additionally, I must stress that students must not visit their old primary school once they have left the Academy. This is a particularly busy period of time for our primary colleagues and 'visits' from ex-students, no matter how well intended, adds further to their workload.

Merry Christmas and a Happy New Year!

Yours faithfully



**Mrs K Farmer**  
Deputy Headteacher