

Winifred Holtby Academy

Provider Access Policy

Introduction

This policy statement sets out the Academy's arrangements for managing the access of providers to students at the Academy for the purpose of giving them information about each provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 7-11 are entitled:

- to find out about further education, technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Anita Hoy, the Careers and Enterprise Liaison Officer in the first instance. Telephone: 01482 826207 Ext. 6032 Email: ahoy@winifredholtbyacademy.com

Providers will need to arrange to meet with the Careers Lead – Michele Sykes to discuss the aims of the required access to enable the selection of an appropriate event that gives access to particular student groups.

Winifred Holtby Academy is happy to arrange appropriate sessions, but these must be scheduled at an appropriate time within the CEIAG programme. This will allow students to make decisions based on accurate information in the correct context.

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into the Academy to speak to students and/or their parents/carers. These include, but are not restricted to:

Year 7	PSHCE programme 'Living in the Wider World' strands of learning, assemblies, daily tutor lessons, Careers Week Programme, Parent Consultation Evening,
Year 8	PSHCE programme 'Living in the Wider World' strands of learning, assemblies, daily tutor lessons, Careers Week Programme, Parent Consultation Evening,
Year 9	YR9 KS4 Option Choices evening, PSHCE programme 'Living in the Wider World' strands of learning, assemblies, daily tutor lessons, Careers Week Programme, Parent Consultation Evening,

Year 10	PSHCE programme 'Living in the Wider World' strands of learning, assemblies, daily tutor lessons, Careers Week Programme, Parent Consultation Evening,
Year 11	Post 16 Provider presentations - PSHCE programme 'Living in the Wider World' strands of learning, assemblies, daily tutor lessons, Careers Week Programme, Parent Consultation Evening,

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

Where possible the Academy will make the Theatre, classrooms or private meeting room available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Academy librarian. The Resource Centre is available to all students at lunch, break time and after lessons.

Winifred Holtby Academy is committed to the safeguarding of children and young people. Any providers wishing to access and engage with students will be subject to statutory safeguarding checks and procedures.

Approval and review

Approved by Governors: **Under Review**

Next review date:

Signed: _____

Chair of Governors (Mr V Tennison)

Signed: _____

Principal (Mrs K Farmer)