

KFA/HAN/Heads PA/Letters/End of Summer Term Ltr
12th July 2024

Dear Parents / Carers

End of Summer Term Arrangements and September Re-opening Arrangements

As we approach the end of the Summer Term and the academic year, I am writing to inform you of our end-of-term arrangements. The academy will close for all students on Friday, 19th July at 12:05 p.m. Please remind your child that they must leave the site immediately and return straight home.

If your child is eligible for Free School Meals and would like a packed lunch on Friday, 19th July, please email enquiry@winifredholtbyacademy.com, clearly stating your child's name, Year Group, and sandwich preference no later than 4 p.m. on Wednesday, 17th July. They will be provided with a grab bag packed lunch that they can collect as they leave the academy.

September Re-opening Arrangements

As in previous years, we will be operating a phased return in September to ensure our new Year 7 students can settle into the academy and familiarise themselves with the building. We will only be using the Midmere car park gate for entry during the first week (Wednesday to Friday). This is to ensure all students are wearing the correct uniform, and we have high standards established from day one. Anyone not in the correct uniform will be directed to the gym for isolation while we make contact with parents. Please check the letter on the website [Winifred Holtby Academy - Parent / Carer Letters](#) and the uniform policy [Winifred Holtby Academy - Policies](#) for further details about the uniform.

The arrangements for the phased return of students are as follows:

Monday 2nd and Tuesday 3rd September - Staff Training Days


Academy closed to all students

Year Group	Monday 2nd September	Tuesday 3rd September	Wednesday 4 th September	Thursday 5 th September	Friday 6 th September
7	School Closed Staff Training Days		Arrive before 8.20am Leave at 3.05pm	Arrive before 8.20am Leave at 3.05pm	Normal school day 8.20am gates locked, 3.05pm student departure
8			Arrive 10.45- 11.05am Leave at 3.05pm	Arrive before 8.20am Leave at 3.05pm	
9			Do not Attend. Work will be posted on Microsoft Teams for completion at home	Arrive for 9.00am Leave at 3.05pm	
10				Arrive for 10.00 am Leave at 3.05pm	
11			Arrive 9.45- 10.05am Leave at 3.05pm	Arrive before 8.20am Leave at 3.05pm	

Timings of the school day

As you are aware, we have been trialing our revised timings of the school day during the final four weeks of the summer term to enable us to further improve aspects of the academy day. The overall start and end times remain unchanged. Pupils should be at school by 8:20 a.m. for the start of their tutor session at 8:25 a.m. and the academy day will end at 3:05 p.m. Gates will open at 8:10 a.m.

Revised School Day
The school gates will be locked at 8.20am . Anyone arriving after 8.20am without a valid reason will sit a 30-minute lunchtime detention.
08.25 – 08.45 – Tutor Period. Uniform, planner and equipment checks will be completed to make sure pupils are set for the day. Each year group will have an assembly once a week during this time.
08.45 – 09.45 – Period 1
09.45 – 10.05- Break (including movement time)
10.05 – 11.05 – Period 2
11.05 – 12.05 – Period 3
12.05 – 13.05 – Lunch and clubs (including movement time)
13.05 – 14.05 Period 4
14.05 – 15.05 – Period 5
15.05 – School day finishes (unless students are completing Period 6)

The Department for Education (DfE) has implemented new rules and regulations regarding attendance, which we have highlighted in separate communications. Excellent attendance at school is crucial for your child's academic achievement, well-being, and overall development. Research suggests that regular school attendance plays a vital role in supporting children and young people's educational, economic, and social outcomes. Improving attendance remains our top priority for the next academic year. Please click this link for our WHA Attendance Update 2024-2025  [WHA Attendance Update 2024-2025.pdf](#)

We've had an incredibly successful year at Winifred Holtby Academy, and we're excited about the year ahead and the opportunity to build on these achievements. I would also like to express my gratitude to all parents and carers for their unwavering support throughout the year. Additionally, a heartfelt thank you to our dedicated team of staff who have worked tirelessly.

Finally, I wish you all a safe and enjoyable summer and look forward to welcoming everyone back in September.

Yours sincerely



Mrs K Farmer
Headteacher