

# Winifred Holtby Academy

Respect, Ambition, Achievement

## Provider Access Policy

Policy Control Table	
Policy Title:	Provider Access Policy
Author (Name & Job Title):	Michelle Sykes (Lead Teacher, PSHCE)  Mrs A Hoy (Curriculum Enhancement and Community Involvement Co-ordinator)
Date Approved:	Dec 2025
Approved By:	Chair of Governors
Date of Next Review:	Dec 2026

## Introduction

This policy statement sets out the Academy's arrangements for managing the access of providers to students at the Academy for the purpose of giving them information about each provider's education or training offer.

This complies with the school's legal obligations under Section 42B of the Education Act 1997 and Section 14 of the Skills and Post-16 Education 2022 Act.

## Student entitlement

All students in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point; giving access to approved technical education providers on at least two occasions during the two key phases of their education at the academy: (Years 8/9, years 10/11)
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact:

Anita Hoy, Curriculum Enhancement and Community Involvement Co-ordinator .

Telephone: 01482 826207 Ext. 3222 Email: [ahoy@winifredholtbyacademy.com](mailto:ahoy@winifredholtbyacademy.com)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into the Academy to speak to students and/or their parents/carers.

These include, but are not restricted to:

Year 7	PSHCE programme 'Living in the Wider World' strands of learning, assemblies, daily tutor lessons, Careers Week Programme, Parent Consultation Evening,
Year 8	SHCE programme 'Living in the Wider World' strands of learning, assemblies, daily tutor lessons, Careers Week Programme, Parent Consultation Evening,
Year 9	KS4 Option Choices evening, PSHCE programme 'Living in the Wider World' strands of learning, assemblies, daily tutor lessons, Careers Week Programme, Parent Consultation Evening,
Year 10	PSHCE programme 'Living in the Wider World' strands of learning, assemblies, daily tutor lessons, Careers Week Programme, Parent Consultation Evening, Mock interviews (March); Work Experience Week (June/July),

Year 11	Post 16 Provider presentations - PSHCE programme 'Living in the Wider World' strands of learning, assemblies, daily tutor lessons, Careers Week Programme, Parent Consultation Evening, Support with Post 16 Applications (Nov/Dec)
Whole School Event	National Careers Week (March) Green Careers Week (Nov); STEM Day (Nov) National Apprenticeship Week: (Feb); Youth Employment Week: (July); International Women in Engineering Day (June)

Please speak to our Careers Leader, Michele Sykes - [msykes@winifredholtbyacademy.com](mailto:msykes@winifredholtbyacademy.com) to identify the most suitable opportunity for you.

### **Premises and Facilities**

Where possible the Academy will make the Theatre, classrooms or private meeting room available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the Academy librarian. The Resource Centre is available to all students at lunch, break time and after lessons.

Winifred Holtby Academy is committed to the safeguarding of children and young people. Any providers wishing to access and engage with students will be subject to statutory safeguarding checks and procedures.

### **Approval and review**

Approved by Governors: Dec 2025

Next review date: Dec 2026

**Mr S Berry**  
Chair of Governors

**Mrs K Farmer**  
Headteacher