

Minutes of the Local Governing Board of Winifred Holtby Academy
Virtual via Teams. Monday 14 September 2020 at 17:00

PRESENT:

Mr M Brown (Headteacher, MB), Mr B Horsley (BH), Mrs A Hoy (AH), Mrs J Smallwood (JS), Mr V Tennison (VT)

ALSO IN ATTENDANCE:

Mrs L Craxton (Clerk to the LGB, LC), Mrs K Farmer (Deputy Head, KF), Mr I Fernie (Deputy Head, IF)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

01 WELCOME AND INTRODUCTIONS

LC welcomed everyone to the meeting and thanked them for their attendance.

LC also passed on a heartfelt message of sympathy on behalf of the Trust regarding the sudden passing of C Bushell. MB informed that he had sent a condolence card on behalf of WHA and the Governors to her family. VT suggested the LGB commemorate CB later in the year.

02 APOLOGIES

Apologies had been received from N Sketchley prior to the meeting. C Foster was absent without apology

ACTION: D Bowman to email CF with regards to missing the LGB and his need to contact J Richardson to discuss important Safeguarding information. LC to report back to VT once this is done.

03 DECLARATIONS OF INTEREST

All but CF had returned their Pecuniary Interest and Data Collection forms.

ACTION: LC to follow up with CF for the return of completed PI and DC forms

04 LGB MEMBERSHIP

The Clerk explained that it was the Governing Board duty to elect a Chair and Vice-Chair annually. With the sudden passing of C Bushell, VT volunteered to be Chair. Nobody else wished to be considered for the role.

Resolved: All Governors approved VTs appointment as Chair.

Prior to the meeting, CF had agreed to be the Safeguarding Link. All other Link positions and Vice-Chair to be carried over to the October meeting.

Chair 2020/2021: V Tennison
Vice-Chair 2020/2021: TBC
PP Link: TBC
DSEN Link: TBC
Safeguarding Link: C Foster
Careers Link: V Tennison

J Smallwood was welcomed and introduced as the new Parent Governor. Contact details be passed to JS so that any queries can be quickly resolved. MB and VT to meet regularly over Teams or by phone until safe to meet in person.

VT questioned whether the Trust would be able to provide interim Governors as WHA is low. LC to follow up with G Stafford, Clerk to the Trust.
LC also informed the LGB that there was to be a Trust wide recruitment of Governors.

It was noted that Ms G Barley and Mr G Barley had both come to the end of their terms. They had both been thanked for their contribution.

ACTION: Governors to consider being Vice-Chair, PP link or SEN Link as this will be an agenda item at the next meeting

ACTION: LC to pass on VT's contact details to JS

ACTION: LC to follow up with G Stafford regarding the use of interim Governors at WHA

05 MINUTES OF THE LAST MEETING (04 May 2020)

Resolved: That the minutes of the meeting held on 04 May 2020 be confirmed as a correct record and will be electronically signed by the Chair, VT.

06 MATTERS ARISING FROM THE MINUTES

06a ACTION: MB to contact CF with regards to the IT problems he may be having.
Completed, IT issues resolved

06b ACTION: Advert to be placed on the Academy website for Governor. **Completed**

06c ACTION: MB to RAG rate ADP and link ADP to TCAT vision and values and present at a later meeting. **Carried forward**

06d ACTION: CB to carry out a SEN Link visit following the deep dive. **Not completed, to be removed from the minutes.**

06e ACTION: Progress against strategies in the PP Plan to be presented at the October 2020 meeting. **Carried forward**

06f ACTION: 3 Link Governors to complete a termly visit. **Carried forward. Only to be**

undertaken once safe to do so

- 06g ACTION:** MB to contact LGB with date of extra virtual meeting to discuss return to school plans. **Completed**
- 06h ACTION:** All Governors to familiarise themselves with the Covid-19 addendum. **Completed**
- 06i ACTION:** GaB to complete the Safeguarding Module as soon as possible. **Not completed. To be removed from the minutes**

07 AWARDED RESULTS SUMMARY

KF presented a summary of results.

- Over 2000 grades were submitted to the exam board for Year 11 in GCSE & vocational courses.
- The data used came from 2 rounds of PPE, November and February
- Grades were submitted to FFT for analysis and where the difference was significant FFT moderated to bring in line
- Of the few queries received, WHA was able to show the route taken to arrive at the centre assessed grades.
- Large cohort entered into the EBacc and this suite of subjects has seen improvements across GCSE. However, improving attainment across GCSE remains the focus
- BTEC subjects remain strong
- 2020 measures for Basics bring WHA back in line with the 2018 outcomes
- Slight rise in Basics 4+ from 61% in 2018 to 61.8% in 2020. National has risen from 64% to 71.5% due to the over inflation of grades. Basics 5+ saw a slight decline
- Change of leadership in ICT has seen great improvements with learners being awarded their deserved grades
- Current Year 10s are not as strong in terms of their entry numbers for EBacc dropping in 2021 but will rise once more by 2023
- A8 is 48.2, up from 45.3 in 2019. National A8 is 47.4
- P8 figures to be taken lightly, due to the inflated grades nationally
- Improvements seen in higher ability cohort
- SEN figures – 4/7 students did well but did not follow qualifications that sit on the performance tables. Low ability cohort is 8, all did well but also not shown in the data
- 2 students with ECHP access the normal school timetable did very well
- Out of 19 SEN (K), 5 did well
- Disadvantaged cohort closed some gaps. There is a lot of catching up to do, 50% of whole school cohort is disadvantaged
- English & Maths continue to be strong subjects at 9-4 but needs significant work for 9-5 and 9-7
- The small cohort for Further Maths performed well
- 40% of BTEC CAGs submitted were reduced. CAGs for BTEC were submitted using strong evidence
- NCFE graphics outcomes were not high enough at the top end. The support was poor and WHA have moved to BTEC for graphics courses
- MFL grades are lower in relation to achievements in other curriculum areas

- A highlight of the results is that 11 students achieved a Progress Score of 1.5+ and 14 pupils made a 2 grade improvement across the board
- Priorities for the year ahead include:
 - re-engaging the students with their learning
 - assess gaps and help them catch up and move on
 - develop the curriculum and make sure plans are in place for remote learning
 - develop the staff and their ability to teach remotely
 - re-establish behaviour expectations and
 - support mental health and wellbeing concerns

Q: (VT) First and foremost, thank you for that. How are the staff coping with the return to school?

C: (KF) Amazingly well, we couldn't ask for more. They have done everything we have asked of them, the students too

C: (VT) My daughter is happy to be back at school

C: (MB) It's important to note that we haven't done any educational testing since the students have been back. We will be doing a lot of teaching before we assess formally, that's what's best for the students

Q: (VT) In terms of the impact the pandemic has had, has it made a difference in your planning for the curriculum?

C: (KF) We are trying to make the knowledge accessible for the learners, we haven't had the final guidance of what will be going into exams yet. We need the final details.

Q: (VT) Can we have a brief update on the curriculum at the next meeting?

C: (KF) We have the curriculum mapped out, there are only going to be changes to the exam content.

C: (VT) I know you'll keep us all updated with any changes, thank you. Also congratulations to the EBacc staff, it looks like we are moving in the right direction.

08 LEARNER RETURN TO SCHOOL ANALYSIS

MB reported that the WHA initial return to school plans seem reasonable. The staggered start and finish times are working well and in the first week back attendance was above city average at 95.2% (city average 88.4%). Year 10 attendance appears low as a number of students are transferring to Ron Dearing UTC and once these come off roll, overall Year 10 attendance will be above 95%.

Monday 14 September saw 30 cases of self-isolation, none of them necessarily Covid-19 but staff are monitoring the situation. Students still self-isolating at home are being closely monitored too.

The school building has been clearly zoned and very few bubbles are meeting. There will always be crossing over in corridors but this is being kept to an absolute minimum with staff teaching in multiple locations throughout the day to limit student movement as much as possible.

There is a full fire evacuation planned for Wednesday 23 September, bubbles will mix briefly but it is something that has to be done.

Additional breaks and lunchtimes have been added to accommodate the bubbles and at the end of the day staff are making sure students do not wait for their friends to finish school and are leaving the premises at their given time.

WHA have received only a few concerns from parents and are dealing with them as and when they arise.

'Plan B' will be shared with the LGB once it is finalised.

C: (AH) I would like to say a huge thank you to the SLT for the fantastic job they have done and the amount of work that has gone into it

C: (BH) I second that. I am also seeing and speaking to a lot more staff that I normally would with us all moving around more

C: (AH) The staff feel safe moving around the building

C: (MB) Today felt really smooth and seamless

Q: (VT) How are you monitoring staff and students during the pandemic?

C: (MB) We are monitoring students through the attendance team and staff are monitored via the central record, Operations Manager and the Cover Manager

Q: (VT) Has there been a reduction in the returning numbers of high-risk students?

C: (MB) No, we have seen 100% attendance for them. Jon and the safeguarding team are keeping a very close eye on the vulnerable students. We know who they are and are in contact with their social workers

C: (VT) I have no concerns as a parent. I appreciate all of the scenario planning, please pass on my thanks to the team

C: (JS) Me neither, the communications from the school are always concise

09 GOVERNOR TRAINING AND SUPPORT - LEARNING LINK

All Governors received a copy of the latest KCSiE along with updates. VT advised JS to concentrate on Part 2 of the KCSiE document first to familiarise herself with the safeguarding guidance.

MB queried the possibility of Governor Induction training once it was safe to do so. LC to follow up with G Stafford and report back.

All Governors to complete 2 Learning Link modules of their choice with the exception of:

JS – must do the Safeguarding module and one other of her choice

NS & KF – must do the Safeguarding link and 2 others of their choice. LC to encourage them both to do so

ACTION: LC to follow up with G Stafford re: any planned Governor Induction training in the future

ACTION: LC to contact NS & CF with regards to completing their Learning Link modules

10 DATE OF THE NEXT MEETING

Monday 19 October 2020, 17:00, venue TBC

11 AOB

VT queried if there were any updates regarding the liquidation of WHA. MB had received no further updates, LC to follow up with C Thorley and report back

VT suggested the Board discuss the possibility of an Ofsted visit, due in July 2021, at the next LGB. The Links are to make sure due diligence visits fall within any remaining Covid-19 guidelines before undertaking them.

The October LGB to also include Covid-19 plans going forward.

ACTION: LC to follow up with C Thorley and report back on any updates regarding the WHA liquidation

12 ACTION POINTS

12a ACTION: D Bowman to email CF with regards to missing the LGB and his need to contact J Richardson to discuss important Safeguarding information. LC to report back to VT once this is done (minute 2)

12b ACTION: LC to follow up with CF for the return of completed PI and DC forms (minute 3)

12c ACTION: Governors to consider being Vice-Chair, PP link or SEN Link as this will be an agenda item at the next meeting (minute 4)

12d ACTION: LC to pass on VT's contact details to JS (minute 4)

12e ACTION: LC to follow up with GS regarding the use of interim Governors at WHA (minute 4)

12f ACTION: MB to RAG rate ADP and link ADP to TCAT vision and values and present at a later meeting (minute 6)

12g ACTION: Progress against strategies in the PP Plan to be presented at the October 2020 meeting (minute 6)

12h ACTION: 3 Link Governors to complete a termly visit. Only to be undertaken once safe to do so (minute 6)

12i ACTION: LC to follow up with G Stafford re: any planned Governor Induction training in the future (minute 9)

12j ACTION: LC to contact NS & CF with regards to completing their Learning Link modules (minute 9)

12k ACTION: LC to follow up with C Thorley and report back on any updates regarding the WHA liquidation (minute 11)

The meeting finished at 18:10